

Bath Township Public Library
Meeting Minutes

Wednesday, November 20, 2019

Present: (Board Members) Lynn Bergen, Ken Jensen, Shannon Vlastic,
Theresa Kidd

Board not present: Sue Garrity, Ryan Fewins-Bliss

(Library Director & staff) Kristie Reynolds

Public:

Next meeting: Wednesday December 18, 2019 @ 6:00pm

I. Regular Business

- a. Meeting called to order at 6:04pm
- b. Moment of civic reflection.
- c. Shannon moves to approve the agenda as presented, Ken 2nd, all in favor.
- d. Public comment on agenda items: none.
- e. Disclosures of conflict of interest: none.
- f. Lynn moves to approve the minutes as presented, Ken 2nd, all in favor.

II. Financial Report

Attached.

- a. FY2019 budget: Insurance will likely need to be a budget adjustment at some point. Lynn moves to accept, Ken 2nd, all in favor.
- b. FY2020 budget: Lynn moves to accept and Shannon 2nd, all in favor.

III. Director's & Youth Services Reports

Attached. Closed Nov. 28th & 29th due to Thanksgiving. We will look over employee handbook that Kristie emailed us and vote on that in December. The goal is to start using that on January 1, 2020.

IV. Unfinished Business

- a. Bylaws; table until December when Sue and Ryan are available.
- b. Strategic Planning Workshop;
 - 1. Donors; Sue and Ryan are working on this; table until December.
 - 2. The Move; Ryan and Kristie met with Darryl Kessler; this was initial meeting and we will need to meet with him again as no negotiating took place. Lynn and Theresa estimate that moving expenditures alone will cost us about \$80,000.
 - 3. Library info in surrounding public areas; table until December.

V. New Business – Items for Discussion

- a. None.

VI. Items for Action:

- a. None.

VII. Closing

- a. Public Comment: None.
- b. Board Comment: Ken went to Microsoft tech conference, believes office 365 migration will be very cheap or potentially even free to switch from godaddy to tech soup. Ken and Kristie will check into this further. Sue (via Theresa): great PR with news article from MSU reporter and TV spot on our Frozen tea event.
- c. Lynn moves to adjourn the meeting, Ken 2nd, all in favor.

Meeting adjourned at 7:20pm